



Request for Qualification

for

Environmental Inspection Services under Public Private Partnership

Dec-2025



المركز الوطني
للمراقبة على الالتزام البيئي

Project Name: Environmental inspection services under public private partnership

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Submission Deadline: 15-Jan-2026



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Disclaimer

The information contained in this Request for Qualifications (“RFQ”) has been prepared by the **National Center for Environmental Compliance (“NCEC”)**, in coordination with the **National Center for Privatization & PPP (“NCP”)**, and with the assistance of appointed **Advisors**. The information provided in this document is intended solely for who have formally expressed their interest during the Expression of Interest (Eoi) stage and whose names have been published accordingly (“**Applicants**”) in conducting their own evaluation of the proposed project (the “**Project**”).

This RFQ presents a summary of selected elements of the Project. It is intended to highlight key aspects and facilitate the qualification process. Certain information referenced herein may be subject to further refinement, clarification, or modification. Applicants are therefore advised that the definitive terms, obligations, and requirements applicable to the Project will be more comprehensively set forth in the Request for Proposals (“**RFP**”) and/or the final project agreement(s).

This RFQ does not constitute an offer, commitment, or promise of any kind on the part of NCEC, NCP, or the Advisors. It should not be relied upon as a complete or binding representation of all terms, conditions, or requirements related to the Project. NCEC, NCP, and the Advisors expressly disclaim any and all liability for representations, express or implied, contained in, or for omissions from, this RFQ or any other written or oral communications transmitted to any Applicant.

Each Applicant is solely responsible for conducting its own independent analysis of the Project and should not rely solely on the contents of this RFQ. Participation in this RFQ process is entirely at the Applicant’s own risk and expense.



Abbreviations

Term	Definition
NCEC	National Center for Environmental Compliance
MEWA	Ministry of Environment, Water, and Agriculture
MOF	Ministry of Finance
NCP	National Center for Privatization & PPP
NES	National Environment Strategy
RFQ	Request for Qualification
RFP	Request for Proposal
SOQ	Statement of Qualification
PPP	Public-Private Partnership
SAR	Saudi Arabian Riyals
CEO	Chief Executive Officer
PSP	Private Sector Participation
OPEX	Operating Expense
CAPEX	Capital Expenditure
O&M	Operate & Manage
EBITDA	Earnings Before Interest, Taxes, Depreciation, and Amortization



Definitions

Term	Definition
Advisors	Refers to the appointed advisers, which have assisted NCEC in preparing this Request for Qualifications (RFQ).
Applicant	Any entity or consortium submitting an SOQ in response to this RFQ.
Bidder	A pre-qualified applicant invited to submit a proposal in the RFP stage.
Consortium	A group of companies or entities jointly bidding for the project, with roles clearly defined.
Consortium Member	Any member of the Consortium, unless the context requires otherwise, in which case it shall refer to all members other than the Consortium Lead; each member participates in accordance with the RFQ and undertakes defined roles under the Consortium Agreement.
Contracting Authority/ Procurer	NCEC acts as both Contracting Authority and Procurer
Due Date	The final date by which something must be completed or submitted.
Government	The government of the Kingdom of Saudi Arabia
Inspectors	Employees, designated by a decision issued by the Minister or the Director-Head of the Center's Board of Directors, are responsible for carrying out environmental inspections and controls, detecting violations of law and regulations, investigating them, and documenting the findings.
Kingdom	Kingdom of Saudi Arabia.
License	A document issued by the competent authority granting permission to a person to engage in an environmental activity.
Lead Member	The member authorized to lead and represent the Consortium in all procurement-related matters, including submissions, communications, contract signing, and assuming representative responsibility for other members, as per the RFQ, under the Consortium Agreement.
NDA	Non-Disclosure Agreement, required from all applicants and consortium members to protect confidential information related to the Project.
Qualification	The process of assessing applicants' suitability before inviting them to submit full proposals (RfP).
Private Partner / Operator	The selected entity responsible for operating and managing the inspection project.
Project	Environmental inspection services under public-private partnership
Project Agreement	The contractual agreement between NCEC and the selected Private Partner.
Privatization laws	Laws, regulations, and guidelines issued by the National Center for Privatization (NCP) and relevant authorities governing public-private partnerships.
Preferred Bidder	The bidder selected by the Contracting Authority for final contract negotiation based on evaluation criteria. This selection is a step towards a formal award, not a final contract.
Qualified Applicant	An applicant that successfully meets the RFQ criteria and is invited to participate in the RFP stage.
Subcontractor	A third party engaged by the Applicant under a subcontract to perform a portion of the work or provide specific services or supplies. A Consortium Member shall not be considered a Subcontractor.
Statement of Qualification (SoQ)	A statement submitted by the bidder to the Contracting Authority in response to a Request for Qualifications for a PSP Project.



1. Background Information

1.1 Introduction

The National Center for Environmental Compliance (NCEC) was established in 2020 in line with KSA's Vision 2030 and National Environment Strategy (NES) to lead to addressing environmental concerns evident in the Kingdom's low EPI score and low compliance levels from entities operating within the Kingdom. A key mandate for NCEC is to monitor the compliance of entities with potential environmental impact by performing regular inspections on such entities while ensuring efficiency and effectiveness by adopting a comprehensive inspections system.

The National Center for Environmental Compliance (NCEC) is putting forward the Project to enhance the environmental inspection process, in collaboration with the private sector through a Public-Private Partnership (PPP). Under this arrangement, the private sector will be entrusted with a service PPP contract, serving as a valuable partner in achieving environmental compliance goals.

NCEC is the Contracting Authority of the project and assumes the role of both the sponsor and the grantor responsible for any future contractual agreement with the private sector regarding this project. This tendering is being conducted in accordance with the PSP law and relevant roles and regulations in Saudi Arabia, including its governing rules.

The RFQ is published on the website of the NCEC and NCP, and it is announced in at least three local and international media and on the social media platforms of the NCEC and NCP. The Procurer and the Government shall bear no responsibility for any costs or expenses incurred by Applicants in the preparation, submission, or follow-up of their Statement of Qualifications (SOQ). All such costs and expenses shall be solely borne by the Applicants, regardless of the outcome of the qualification process.

1.2 Project Objectives

Recognizing the vital role of environmental compliance in promoting sustainable development, NCEC expectations from the Project are:

- **Improve efficiency and effectiveness of environmental inspections:** it is expected that the private operator will support NCEC efforts to conduct efficient and cost-effective environmental inspections by using advanced technologies, equipment, and industry best practices that can streamline the inspection process and reduce costs. Also, it is expected that data collection and analysis will be improved and leveraged to apply a risk-based inspection approach and provide valuable insights for pertinent policy decision-making.
- **Improve quality** by employing specialized and skilled inspectors who possess the necessary expertise to conduct relevant inspections. In addition, the use of relevant equipment to conduct efficient and conclusive inspections.
- **Improve coverage:** NCEC plans to expand the environmental inspection coverage for all entities and activities with potential environmental impact, while prioritizing risky or priority sectors and entities.
- **Support NCEC effort on the digitalization of the environment inspection and data security** by providing tools and platforms that allow efficient inspection and data analysis.

By involving the private partner to perform inspections on behalf of NCEC it is anticipated that the pace of achieving the objectives will be accelerated, and the challenges outlined above will be effectively addressed.

1.3 Project Scope: Roles and Responsibilities

The Project aims to enhance environmental compliance and improve inspection coverage across the Kingdom by engaging a qualified private operator. NCEC role and private partner role are as outlined below:



1.3.1 NCEC role

#	Responsibilities
1	Set Permit conditions when initially permits are granted for facilities.
2	Define Inspection frequency under each of the inspection models – risk-based, self-reporting and general inspections.
3	Approve Protocol of inspections including frequency, technology usage, on-site conduct, quality assurance, safety regulation, data recording and reporting.
4	Set inspection plans and targets, including number of inspections to be conducted, and high-priority sectors.
5	Ensure the inspection process complies with applicable laws, regulations, and policies. This involves reviewing and aligning inspection procedures with relevant legislation, maintaining confidentiality and data privacy, and adhering to ethical standards.
6	Manage the contract and monitor the project implementation
7	Co-ordination with ministries for inspection visits that require prior authorization and coordination to provide access to inspectors.

1.3.2 Private Partner role

The role of the private partner is to conduct inspections on facilities with environmental impact, which could reach about 250,000 facilities across the Kingdom. The project may be divided into three areas. Inspections will be conducted as per the Environment Law, the executive regulations issued by the Minister of Environment, Water and Agriculture, and any additional technical requirements specified in the contract with the private partner, or the conditions of the environmental permits granted to the inspected entities. Details on private partner role as below:

Management
1. Recruit and train environmental inspectors on an ongoing basis to ensure the availability of qualified personnel.
2. Plan and provide the necessary resources including offices, vehicles, and equipment to support inspections.
3. Deploy any digital tools to deliver the project and document the results of inspection visits and transfer data to NCEC digital system.
4. Ensure compliance with international standards for the quality of inspections and provide comprehensive reports to the center on each visit.
Operation
1. Conduct environmental inspections on all facilities with environmental impact in the Kingdom as per inspection plans and targets set by NCEC, covering all inspection cycle including the completion of corrective actions and rehabilitation.
2. Support NCEC efforts in registering facilities.
3. Manage and distribute environmental inspectors according to inspection needs and site requirements.
4. Maintain equipment used in inspections in accordance with the best international practices and calibration requirements.
5. Prepare and submit detailed reports on the results of inspection visits and ensuring their accuracy and comprehensiveness.

1.4 Site

The inspection scope encompasses all regions of Saudi Arabia, ensuring comprehensive coverage across the entire country. The project is expected to be divided into three geographical areas (Western, Central and Eastern) and further details will be provided during the RfP stage. Applicants must demonstrate the capability to conduct inspections in all cities/regions and sectors.

1.5 Capacity and main design features

Inspections on entities/ facilities will be conducted as per the regulatory requirements. Entities are categorized as follows:



Type	Definition
Category 1	Limited or minimal potential environmental impact.
Category 2	Medium potential environmental impact, which can be mitigated via application of environmental measures and remain within the facility or land.
Category 3	Severe potential environmental impact, which can also extend beyond the facility of land as well impact the future environmental sustainability of the area.

Across the country, the scope of inspections could reach up to 250,000 entities, covering all regions, sectors and categories.

1.6 Environmental matters

The Project will be required to be developed and operated in accordance with the environmental laws and regulations of KSA. In addition, the Company will be responsible for obtaining all the permits/ authorizations from the relevant authorities, including NCEC and any other relevant authorities.

1.7 Saudization and Local Content

The project is mainly operational, Saudization will be required to reach progressively 80% over the contract duration.

The RFP will set out detailed requirements for Saudization and local content for the Project.

Minimum Local Content Threshold:

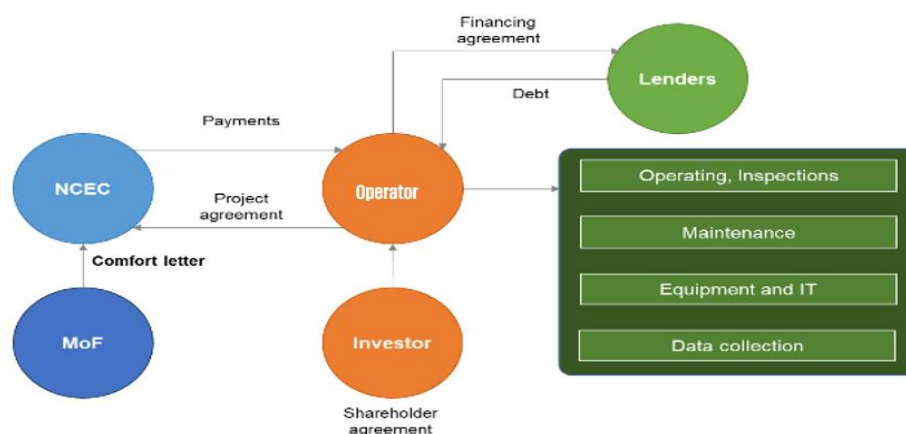
- Capex: 45% Minimum required LC.
- OPEX as per the table below:

Operational Year	1 – 5	6 – 9.5
Local Content Score – OPEX	60%	76%

1.8 Contractual Structure

1.8.1 Commercial structure

The contract will follow an Operation and Management (O&M) model, tasking the private partner with conducting environmental inspections for NCEC. NCEC may require the preferred bidder to establish a PSP project company (SPV), which shall serve as the Private Party to the Contract or the Ancillary Contract. The chart below shows the commercial structure:



The contract term is 10 years. Operation and performance risks are allocated to the private partner and will be reflected in the project agreement. A minimum volume of inspections will be guaranteed by NCEC. Further details of the above will be provided in the RfP and the project agreement.



1.8.2 Key Commercial Project Agreements

The list of Project agreements includes (but will not be limited to) the following:

Agreement	Purpose	Parties signing
Project Agreement (PPP contract)	An agreement between NCEC and the private partner based on article 14 of PSP law for operating of inspection visits. This agreement contains all the KPI Including but not limited to: <ul style="list-style-type: none"> the mechanism for validation of KPIs making service payments and (where applicable) deductions for performance shortfalls Termination and expiry provisions 	NCEC and Private Partner
Financing Agreement	Financing to the private partner for the Project	Lenders and Private Partner
Equipment provider Contract	Provide the equipment for the Project	Private Partner and equipment provider
Letter of Comfort	The MoF confirms that NCEC has the necessary funds available to meet its financial obligations to the private operator.	Ministry of Finance (MoF)

1.8.3 Risks allocation

Preliminary Project risks allocation is as follows:

Risk	Description	Allocation
Demand Risk	Risks related to the demand for the project's services or products. This includes risks such as changes in consumer preferences, economic downturns, or technological advancements that render the project's output obsolete.	Public by securing a Minimum volume Guarantee
Operation Risks	Risks related to the ongoing operation and maintenance of the project. This includes risks such as equipment failures, labor disputes, environmental incidents, or cybersecurity threats.	Private
Financial Risks	Risks related to the project's financial viability and profitability. This includes risks such as changes in interest rates, inflation, or currency exchange rates, as well as risks associated with financing arrangements or revenue streams.	Private
Contracting Risks	Risks related to the terms and conditions of the PPP contract. This includes risks such as ambiguous or incomplete contract language, disputes over performance obligations, or unforeseen changes in the project scope.	Public



General Risks	Risks that are not specific to any area of the project but can affect the overall success of the PPP venture. This includes risks such as political instability, natural disasters, or force majeure events.	Shared
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1.9 Payment Mechanism

The payments by the Contracting Authority to the Private Partner will be made quarterly on basis for services provided and inspection reports submitted to the specified quality. The payments will include:

- Payment for conducted inspections.
- Payment for registered entities

NCEC will provide a minimum value guarantee to the private operator in a given financial year. The payments account for the services provided by the private operator and any deductions or penalties in case of failure to meet KPIs requirements. The KPIs span across three key components – minimum requirements on human resource and equipment, inspections and registrations and project reporting.

1.10 Financing Structure

The private sector operator can fund the total project cost through debt facilities and equity. The minimum gearing is expected to be 30%. The optimal financing structure will be defined by the Private Partner.

1.11 Procurement Timeline

After, potential Applicants formally express their interest in participating in the Project. Request for Qualifications (RFQ) will be launched, under which potential Applicants will be invited to submit their qualifications. And then the Request for Proposal (RfP) will be issued to qualified Applicants. The procurement timeline is as below table:

Stage	Start Date	End Date
Publish RFQ	17-Dec-2025	
Receive SoQ Requests	18-Dec-2025	15-Jan-2026
Open SOQs	18-Jan-2026	19-Jan-2026
Publish the list of qualified competitors	16-Feb-2026	
Standstill Period	17-Feb-2026	04-Mar-2026



2. Qualification Process

Through this Request for Qualifications (RFQ), NCEC is inviting potential qualifying companies to submit detailed Statements of Qualifications (SOQs) within the SOQ Submission Period, in the form and manner set out herein.

2.1 Information to be submitted by the Applicant

- All Applicants must provide the information required pursuant to this RFQ document.
- Information provided in each SOQ will be used by NCEC to evaluate the organizational, technical and financial strength of Applicants for the purposes of qualification in respect of the Project. The evaluation will be carried out in accordance with the terms of this RFQ document.
- Notwithstanding any other provisions of this RFQ document, Applicant's confidential business information, documents or intellectual property submitted for the purposes of the Project shall be treated as:
 - Confidential information;
 - In accordance with all laws of the Kingdom (including data privacy laws); and
 - At all times, as the property of the Applicant.
- Neither NCEC nor any of the Advisers will be under any obligation to return any SOQ submitted by any Applicant or to reimburse any Applicant for any cost or expense, whether incurred in preparing its SOQ, response to the RFP or to any other request from NCEC, its Advisers or otherwise.

2.2 Qualification Requirements

2.2.1 Statement of Qualifications

Information provided in each SOQ will be used by NCEC to evaluate the technical and financial strength of Applicants for the purpose of qualification in respect of the Project. The evaluation will be carried out in accordance with the terms of this RFQ.

Only those Applicants who are qualified by NCEC will be eligible for receipt of an RFP, which permits, subject to the terms thereof, participation in the bidding process for the Project.

2.2.2 Confidentiality by NCEC

NCEC shall use its reasonable endeavours to keep all data and details submitted by Applicants strictly confidential, save to the extent that such data is already available in the public domain or NCEC is required to disclose such data and or details by applicable law or order of a court of competent jurisdiction or a recognised stock exchange or a Government department or agency.

Should it be deemed necessary to discuss any matter relating to any submission of any Applicant with third parties (other than government agencies and the Advisers), the necessary permission will be obtained from the Applicant concerned.

2.2.3 Currency

All financial information in the SOQ should be provided in SAR. If the financial information is presented in another currency, the Applicant must also provide the exchange rate used for conversion to SAR.

2.2.4 Discretion, Interpretation, and Final Determination

The interpretation and final determination of any matter relating to this RFQ and all enclosed documents, sections, appendices, etc. as well as any further or supplementary information both oral and documentary required by NCEC, will be at NCEC's sole discretion which will be final and binding on all Applicants.



2.2.5 Discharge and Exemption

Applicants submitting SOQs fully release NCEC and its personnel from any responsibility or liability concerning decisions related to their qualification. They acknowledge and agree that NCEC and its personnel bear no liability for these actions and are not obligated to disclose the reasons for disqualification. Additionally, NCEC is not liable for any costs incurred by applicants during the preparation and submission of their SOQs.

While this RFQ provides an initial overview of the project, applicants must note that the final details, including the scope, contractual structure, and financial model, will be set out in the Request for Proposal (RFP). Applicants should not assume that all terms and conditions presented in this RFQ will remain unchanged in subsequent project phases.

2.2.6 Format and submission requirements

- The SOQ and all related correspondence and documents must be in the English language.
- Soft copy of the SOQ must be in PDF, MS Word, MS Excel format. Contents (documents / files / file structure / folders) of submitted through the E-Procurement Portal should exactly match the physical hard copy submission.
- The SOQ shall be submitted through E-Procurement Portal.
- The SOQ will become the property of NCEC upon submission.
- Each Applicant is allowed to submit one SOQ only.

2.2.7 Due dates and Submission

Interested parties must submit their SOQ through the E-Procurement Portal by no later than 15:00 hours (Riyadh time) on the Due Date as indicated in the Timetable.

2.2.8 Final Form of RFP

While every effort has been made by NCEC to ensure that the description of the Project set out in Section of this RFQ is correct at the time of issue, Applicants must be aware that description timeline and scope of the Project will be set out in further detail in the RFP.

2.3 Additional requests for information

- Applicants may submit written requests for clarification or additional information regarding this RFQ no later than five (5) working days before the submission deadline.
- All inquiries should be directed to the designated NCEC email: PPP@NCEC.GOV.SA.
- NCEC may, at its discretion, request additional information or clarifications from Applicants as part of the evaluation process. Applicants shall provide the requested information within the specified timeframe. Failure to submit the required information may result in disqualification due to insufficient submission for qualification purposes.

2.4 Application details

Applicants are required to complete the forms provided in the appendix, following the instructions outlined below to ensure proper and complete submission.

- Application method:
 - It has to be submitted in a file via the E-Procurement Portal.
 - In case of technical issues applicant are meant to submit in sealed envelope (hard copy) and the name of the bidder and the mention "RFQ Request" shall be displayed, to this address: Riyadh – Al shahda Dist 7036 Unit no 7036 – Zip Code 12341-3000.



- Application start date: 18-Dec-2025
- Last date for receiving inquiries: 08-Jan-2026, via the contact point: PPP@NCEC.GOV.SA
- Last date for receiving applications: 15-Jan-2026

Statements of Qualifications (SOQs) will not be accepted after the specified submission date and time. Any SOQ received after the deadline will be deemed non-compliant and will not be considered for evaluation under any circumstances.

2.5 Notices of Qualification

- Qualified Applicants will receive formal qualification notification.
- The RFP will only be issued to qualified bidders.

2.6 Discretion Clause

NCEC reserves the right to:

- Amend the RFQ at any stage.
- Terminate or modify the tendering process without obligations.
- Disqualify applicants who do not adhere to submission requirements.

2.7 Consortium Agreement Requirements

Each party, whether acting as an individual "Applicant" or as part of a "Consortium", must clearly identify its status and include, at a minimum, the following components in its SOQ:

2.7.1 General and Legal Information

- General information on the Applicant and, if applicable, its consortium members.
- Administrative and legal structure of the Applicant and consortium members. In case of Consortium, Lead Member must have a minimum of 50% of the shareholding.
- Certificates of incorporation and legal establishment documents.
- Full description of the individuals and entities comprising the Applicant or consortium.
- Clearly defined roles and responsibilities of each consortium member.
- Identification of the parties responsible for submitting the SOQ.
- Disclosure of ownership structure, including identification of equity holders and the applicable controls, conditions, or restrictions on any changes in equity or ownership interests.
- Identification of employees appointed for the Project.

2.7.2 Consortium Agreement

Applicants submitting as a consortium must include a signed Consortium Agreement that:

- Identify the persons or entities responsible for submitting the Statement of Qualifications (SOQ) and the point of contact and designate the Lead Member and their authority to represent the consortium.
- Specifies that all members are jointly or severally responsible for Project execution.
- Prohibits changes to the Lead Member without prior written NCEC approval.
- All documents must bear the official stamp of all consortium members and be signed by the authorized representative of each consortium member; it's duly signed and attested by the chamber of commerce.
- May only be amended with explicit written approval from NCEC.



2.7.3 Experience and Technical Capability

- Evidence of relevant experience in the target sector, or similar initiatives.
- Demonstration of ability to execute the Project effectively.
- Experience with financing, design, operation, and maintenance of similar Projects.
- Track record in innovation, addressing social/environmental impacts, and successful delivery.
- Experience in human capital development, technology transfer, and promotion of local content.
- Understanding of public sector service needs and ability to interface with public entities.
- Risk management approach and quality assurance capabilities throughout the Project lifecycle.

2.7.4 Financial Capacity

- Evidence of financial solvency and ability to fund the Project.
- Demonstration of capacity to meet equity and financing requirements, if applicable.

2.7.5 Restrictions on Amendments to Consortium Leadership and members

- No amendments shall be made to the designated Lead Member as listed among the qualified competitors.
- In cases where a consortium requests a modification to its members:
 - The Qualifications Evaluation Committee shall, upon the request of the Competition Committee, conduct its evaluation of the consortium in its new structure.
 - Based on the re-evaluation, the consortium may either be requalified or removed from the list of qualified competitors.
 - The final decision shall be submitted to the NCEC Board for approval.

2.7.6 Disclosure and Compliance

- Disclosure of any actual or potential conflicts of interest and mitigation measures.
- Confirmation of compliance with all RFQ requirements and conditions.
- Declaration of the completeness and accuracy of all submitted information.

Failure to submit a complete SOQ including the above requirements may result in disqualification from further participation in the competitive process.

Note: In a consortium, all members, including the leader, are jointly and severally responsible to the authority for all obligations. However, in the case of subcontracting, only the primary contractor is directly responsible to the authority. As per Article 25(2) of the PSP Law, subcontracting is allowed provided the contractor fulfils its obligations under the Law and the partnership agreement. No subcontractor will be accepted unless they meet the technical criteria for the relevant scope of work.

2.8 SOQ Submission Review

NCEC will review Statements of Qualification (SOQ) to ensure compliance with project requirements and eligibility criteria. The review process will include:

- Initial Screening: Verification of completeness and compliance with submission requirements.
- Legal & Regulatory Compliance: Ensuring that applicants meet legal and regulatory requirements, including consortium agreements if applicable.
- Technical Evaluation: Review applicant's experience in environmental inspection and relevant qualifications.
- Financial Evaluation: Examination of financial stability.



- Notification of Qualification Results: Applicants will be informed of their qualification status.
- Only qualified applicants will proceed to the Request for Proposal (RFP) stage and be invited to submit full technical and financial bids.



3 SOQ Requirements

In alignment with the minimum threshold set forth in Article 88 of The Implementing Regulations of the Private Sector Participation Law, bids will not be opened unless at least three proposals are received. If fewer than three are submitted, the Supervisory Committee may either proceed with the available proposals or mandate a revision and reissuance of the RFP. An exception to this rule is permissible only if approved by the Approving Authority.

An entity is prohibited from participating, directly or indirectly, in more than one Statement of Qualifications (SOQ), whether as an Applicant, a member of a Consortium, or as a proposed subcontractor, unless expressly permitted in writing by the Procurer. Failure to comply with this requirement may result in the disqualification of all SOQs in which the entity is involved.

3.1 Required Information

1. **Submission Letter (Appendix A):** Each Applicant shall submit the Submission Letter (as per the template attached to this RFQ Document as Appendix A) along with the SOQ.
2. **Executive Summary:** The Executive Summary section of the SOQ must provide a brief description of the Applicant's qualifications; and The Executive Summary should not be of more than five (5) pages (section 3.3).
3. **Corporate and Organizational Structure and Legal Documents Checklist (Appendix B):** The applicant must provide required as per appendix B (refer to section 3.4 & 3.5).
4. **Technical Experience and Capability (Appendix C)** (refer to section 3.6).
5. **Financial Capacity (Appendix D):** The applicant must provide required as per appendix D (refer to section 3.7).
6. **Additional Capabilities:** In addition to the requirements specified in this RFQ document, Applicants are free to submit any other information they feel would be useful to NCEC in respect of its evaluation of their corporate structure, organizational, technical or financial capability and experience. Such additional information should be clearly marked as "Additional Information" and should be kept to a reasonable volume and be concise and specific to the nature of the Project (section 3.8).
7. **Format and submission requirements:**
 - The SOQ and all related correspondence and documents must be in the English language.
 - Soft copy of the SOQ must be in PDF, MS Word, MS Excel format. Contents (documents /files/ file structure / folders) of submitted through the ePP should exactly match the physical hard copy submission.
 - SOQ will become the property of NCEC upon submission.
 - Each Applicant is allowed to submit one SOQ only.
8. **Due dates and Submission:** Interested parties must submit their SOQ by no later than 15:00 PM (Riyadh time) on the Due Date as indicated in the Timetable.
9. **Consortium Agreement** (section 2.7)

3.2 SOQ Sections

Section 1 – Submission Letter (Appendix A).

Section 2 – Executive Summary.

Section 3 – Corporate and Organizational Structure and Legal Documents Checklist (Appendix B)

Section 4 – Technical Experience and Capability (Appendix C)

Section 5 – Financial Capacity (Appendix D)



Section 6 – Additional Capabilities

Section 7 – Non-Disclosure Agreement (Appendix E).

Section 8 – RFQ form (Appendix F)

In the case of a Consortium, each Consortium Member must complete and execute each of the above sections, other than Section 1 and 2 (Submission Letter and Executive Summary) which should be executed by the Consortium collectively.

3.3 Executive Summary

The Executive Summary section of the SOQ must provide a brief description of:

- General information on the Applicant and its consortium members, if applicable.
- Administrative and legal structure and the certificates of incorporation of the Applicant and its consortium members, including:
 - Full description of the individuals and bodies of which Applicant is composed.
 - Roles and responsibilities performed by every member of the consortium.
 - The persons or bodies that will provide SOQ.
 - Property rights of the members of the consortium.
 - Controls or conditions on changes in equity.
 - Employees who are appointed for the PSP Project.
 - The Executive Summary should not be of more than five (5) pages.

3.4 Corporate and Organizational Structure and legal documents

Each Applicant, or Consortium Member, must submit the summary table provided in Appendix B. Also, each applicant must provide a comprehensive description of their corporate and organizational structure, covering the following key aspects:

3.4.1 Corporate Structure

- A detailed description and organizational chart illustrating the full corporate structure of the applicant.
- Identification of intermediate shareholders, levels of shareholding, and the ultimate parent company.
- If the applicant is a subsidiary, specify its relationship with the parent entity and its financial and operational dependencies.

3.4.2 Consortium Structure (if applicable)

For consortium applicants, the submission must include:

- A complete organizational chart detailing the structure of the consortium and the role of each member.
- Distribution of shareholdings among consortium members, specifying ownership percentages.
- Apportionment of roles and responsibilities within the consortium, indicating the roles of each entity.
- Details of intra-member agreements, including:
 - The degree to which a formal relationship exists between consortium members at the time of submission.
 - Envisaged contractual agreements that define internal governance, roles, and risk allocation among consortium members.

Failure to provide the above details, Appendix A information or legal required documentation may result in disqualification from the qualification process. The Consortium Agreement must include the following provisions:



- Composition and Roles of the Consortium:
 - A full description of the individuals and entities comprising the bidder.
 - Clearly defined roles and responsibilities assigned to each consortium member.
 - Identify the persons or entities responsible for submitting the Statement of Qualifications (SOQ).
 - Specification of the property rights of the consortium members.
- Restrictions on Amendments to Consortium Leadership:
 - No amendments shall be made to the designated Lead Member as listed among the qualified applicants.
 - In cases where a consortium requests a modification to its members:
 - i. The Qualifications Evaluation Committee shall, upon the request of the Competition Committee, conduct a re-evaluation of the consortium in its new structure.
 - ii. Based on the re-evaluation, the consortium may either be requalified or removed from the list of qualified competitors.
 - iii. The final decision shall be submitted to the NCEC Board for approval.
- Execution and Representation:
 - The agreement must be signed by individuals duly authorized to do so.
 - The agreement shall designate the leader member as the official representative of all consortium members in all matters related to:
 - i. Contracting procedures.
 - ii. Bidding requirements.
 - iii. Awarding and execution of contracts.
- Commitments and Responsibilities:
 - The agreement shall explicitly state that all consortium members are jointly and individually responsible for the execution of the works.
 - The submitted offer and all accompanying documents must bear the official stamps of all consortium members.
 - The agreement must be attached to the qualification document.
- Amendments to the Agreement: No amendments to the solidarity agreement shall be permitted except with the explicit approval of the NCEC.

3.5 Legal Eligibility

Applicants (and consortium members, if applicable) must submit valid commercial registration documents and confirm their legal eligibility to contract and operate in Saudi Arabia. Foreign applicants must declare their readiness to comply with applicable KSA regulations and



establish a legal presence in the Kingdom if selected. Applicant legal eligibility will be confirmed before proceeding to the technical and financial evaluation.

3.6 Technical Experience and Capability

Each Applicant, or Consortium Member, must submit the summary table provided in Appendix C. Except as stated in the immediately following bullets, all technical information and references to be submitted pursuant to Appendix C, must be the technical information of or direct experience of the legal entity that is the Applicant or Consortium Member:

If any Applicant or Consortium Member who is seeking to qualify as a Single Entity Applicant, Lead Member, Technical Member or Other Member does not in its own right satisfy the applicable requirement under 4.1, that Applicant or Consortium Member apply based on the technical strength of a parent company and/or a member of the consortium.

3.7 Financial Capability

Each Applicant, or Consortium Member, must submit the summary tables provided in Appendix D of this RFQ in Excel (unprotected) formats. Except as stated in the immediately following bullets, all financial information and references to be submitted pursuant to Appendix D must be the financial information of or direct experience of the legal entity that is the Applicant or Consortium Member or that entity's wholly owned subsidiaries:

- If any Applicant or Consortium Member who is seeking to qualify as a Single Entity Applicant, Lead Member, or Other Member does not in its own right satisfy the applicable requirement under 4.1, that Applicant or Consortium Member may nevertheless qualify based on the financial strength of a parent company, affiliate, shareholder or other financial backer that does meet the applicable requirement under 4.2 provided that.
- The Applicant or Consortium Member submits the information required under Appendix D in respect of such parent company, affiliate or shareholder and in the case of a shareholder or other financial backer who is an individual rather than a corporate entity, the following may be submitted as evidence of that individual's net worth:
 - Personal bank account statements of individual promoters/ shareholders demonstrating their net-worth; and
 - The parent company, affiliate, shareholder or other financial backer submits a signed Non-Disclosure Agreement, in the form of Appendix E; and
 - The parent company, affiliate, shareholder or other financial backer submits a letter of support in the form set out in Appendix D; and shall maintain, throughout the term of the contract, direct or indirect ownership and effective control over the Applicant, unless otherwise approved in writing by the Contracting Authority; and
- Where any Applicant or Consortium Member satisfies the applicable 4.1 test but will nevertheless require the support of a parent company, affiliate, shareholder or other financial backer to meet its financial obligations in relation to the implementation of the Project.
- The Applicant or Consortium Member shall submit the information required under Section 3.4 in respect of such parent company, affiliate, shareholder or other financial backer.
- The parent company, affiliate, shareholder or other financial backer submits a signed Non-Disclosure Agreement, in the form of Appendix E; and
- The SOQ submitted as part of this RFQ must be duly authenticated to ensure their formal validity and admissibility. For documents issued within the Kingdom of Saudi Arabia, the SOQ must be certified by any of the Saudi Chambers of Commerce. For documents issued outside the Kingdom, initial authentication by a competent authority in the issuing country—such as a local Chamber of Commerce, Notary Public, or an equivalent official body—is mandatory prior to any international legalization. Subsequently, two pathways are available for international authentication:



1. the traditional diplomatic route, involving certification by the Saudi Embassy or Consulate in the issuing country, followed by final endorsement from the Saudi Ministry of Foreign Affairs; or
 2. the Apostille method, applicable only if both the issuing country and Saudi Arabia are parties to the 1961 Hague Apostille Convention—under which an Apostille certificate issued by the designated authority in the originating country suffices, with no further Saudi consular or Ministry certification required. In all cases, the initial domestic authentication remains a mandatory prerequisite. Applicants are advised to confirm the identity and jurisdiction of the certifying and Apostille-issuing authorities in the country of origin.
- The parent company, affiliate, shareholder or other financial backer shall submit a letter of support in the form set out in Appendix D.

3.8 Additional Capabilities

Provided that the minimum requirements specified in this RFQ are complied with, Applicants are free to submit any other information they feel would be useful to NCEC in respect of their evaluation of an Applicant's corporate structure, organizational, technical or financial capability and experience. Applicants are encouraged to provide any additional information they deem relevant to their Environmental, Social, and Governance (ESG) practices, sustainability initiatives, and digital transformation capabilities. This extra information should be labelled as "Additional Information" and should be kept concise and relevant to the Project's nature. NCEC reserves the right to evaluate the Additional Information or to disregard it.

3.9 Prohibition of communication between applicants

By submitting the Statement of Qualifications (SOQ), the Applicant agrees to fully adhere to the following conditions: all Applicants are strictly prohibited from communicating or colluding with any other Applicant during the qualification and bidding process, whether directly or indirectly, in any manner that may compromise the integrity of the competition or violate the principles of fairness, transparency, and equal opportunity.

Any attempt to contact, influence, or approach any employee or representative of the Contracting Authority with the aim of affecting the evaluation process—whether through bribery, gifts, rewards, or any other form of corrupt behaviour, directly or indirectly—is strictly prohibited. Applicants are also required to uphold the highest standards of disclosure and transparency. Any such conduct will be considered a breach of applicable laws and PSP policies, resulting in disqualification from the competition and any other legal measures the Contracting Authority may take.

3.10 Conflicts of Interest

Each Applicant, and each Consortium Member in case of Consortium, must provide confirmation that it has no conflict of interest in relation to the Project, or provide details of any such conflict of interest together with an explanation as to why such conflict should not be material to the conduct of a fair and transparent procurement process. A conflict of interest for these purposes includes (but is not limited to) a situation where an Applicant or a Consortium Member

- Has previously acted or is acting in any other capacity on or in relation to the Project; and/or
- Is involved or proposes to be involved in any capacity in relation to the Project with a different Applicant or Consortium Member.

3.11 Dispute Resolution

An applicant has the right to file an appeal against the qualification evaluation phase or its results in accordance with the provisions set forth in the Rules Governing the Committee for Appeals against PSP Projects' Tendering and Awarding Procedures ("Rules"). Specifically, a complaint may be submitted if the applicant had duly submitted a Statement of Qualifications (SOQ) that met the qualification requirements outlined in the Request for Qualifications (RFQ) yet was not included in the shortlist of qualified bidders. In line with the protective intent of



the PSP Law, a standstill period of ten (10) working days -approximately fourteen (14) calendar days- is imposed following the publication of the list of qualified bidders invited to submit proposals. During this period, any participant who submitted an SOQ in response to the RFQ may lodge an appeal.

Appeals must be submitted to the Secretariat of the Committee for Appeals, which is vested with the authority to register and record appeals, maintain and organize their files and numbering, and preserve records of the Committee's sessions, including documentation of related activities, correspondence, schedules, notifications, and decisions in both physical and electronic formats. The appeal must fulfil all procedural and substantive requirements stipulated in Article 14 of the Rules, including the submission of a detailed statement of facts, legal grounds, supporting evidence, and an irrevocable bank guarantee. Upon proper submission, the Committee shall verify the complainant's legal standing and may commence its review, hold hearings, and issue a reasoned decision. The Committee's decision shall be binding and may include corrective actions, such as the annulment of the evaluation results or, where appropriate, compensation for direct damages, in accordance with the applicable legal framework.

Pursuant to Article (23) of The Rules Governing the PSP Projects' Appeals Committee Appeals, hearing sessions, and the recording of session minutes shall be conducted in Arabic. However, the Committee may transcribe them in English, in addition to Arabic, if deemed necessary. The Committee's decision regarding the appeal shall be issued in Arabic. The Committee reserves the right to request the translation of any documents it deems necessary. Such translations must be certified by a legally licensed body and attached to the appeal documents.

3.12 Additional Requests for Information

NCEC reserves the right to request clarifications, additional documents, or updated information from any Applicant, at any time during the RFQ evaluation process.



4 Evaluation Criteria

The Evaluation Criteria comprise organisational and legal evaluation criteria, technical evaluation criteria and financial evaluation criteria, as set out below. Only those Applicants that meet all the evaluation criteria will be invited to submit a response to the RFP. The evaluation of submissions will be conducted in two stages: Technical Evaluation then Financial Evaluation, with the following weights assigned:

- Technical evaluation: 70%
- Financial evaluation: 30%

Each submission must meet a minimum technical score of 70 out of 100 to be considered for financial evaluation. NCEC will evaluate each Applicant's SOQ based on the following criteria:

4.1 Technical Evaluation Criteria

The technical experience and capability of each Applicant and, in case of a Consortium, each of the Consortium Members, will be evaluated, against the following criteria:

4.1.1 Experience in Inspection/Audit Projects

Applicants must demonstrate a proven track record of delivering projects related to inspections/ audit. The following experience requirements must be met:

- At least (3) similar projects completed and/ or ongoing in the past 5 years of experience in conducting inspections, audits, or compliance monitoring with minimum number of equivalent 3000 inspections per year across several sectors such as industries, infrastructure, energy, etc. This experience must include direct involvement in field inspections, reporting, and recommending corrective actions in alignment with national and international standards of the concerned country in which the activities are completed or ongoing.
- Applicants must include or present any proofs like: Certificate of Completion (CoC), the corresponding Evaluation Report as evidence of successful project delivery, any certifications or evidence from client.
- N.B.: experience limited to consultancy or advisory services without direct involvement in inspections or enforcement roles will not be considered sufficient under this criterion.
- Evidence of conducting regulatory, or compliance inspections at least in two sectors (e.g., industrial, commercial, infrastructure), on different media and with evidence on the number of inspections achieved per year.

Failure to meet this criterion will result in the Applicant disqualification.

4.1.2 Experience in Government & PPP projects

- Applicants must demonstrate a proven track record of delivering projects related to inspections/ audit with government, semi-government or large-scale private operators. The following experience requirements must be met:
 - At least (3) similar projects completed and/ or ongoing in the past 5 years of experience working with government agencies or semi-governments or large-scale private sector clients. The applicant must demonstrate experience with governmental or semi-governmental bodies or large-scale private sector in inspection systems
 - Applicants must include or present any proofs like: Certificate of Completion (CoC), the corresponding Evaluation Report as evidence of successful project delivery, any certifications or evidence from client.
- Applicants must demonstrate prior involvement in at least one public-private partnership (PPP) project, either as a lead entity or consortium member. Relevant PPP experience should include direct responsibility for project delivery. The reference project(s)



should clearly detail the applicant's role, project scope, contract structure, period of performance, and measurable outcomes. Applicants must submit project references, including the project scope, duration and client references.

- Applicants must include or present any proofs like: Certificate of Completion (CoC), the corresponding Evaluation Report as evidence of successful project delivery, any certifications or evidence from client.

4.1.3 Experience in Environmental Inspection

Applicants must demonstrate a minimum of one (1) year of proven experience in conducting environmental inspections.

Failure to meet this criterion will result in the Applicant disqualification.

4.1.4 Digitalization & Data-Driven Inspections

Applicants must demonstrate their capability to integrate modern inspection technologies to enhance efficiency, including:

- Automated reporting systems for compliance tracking.
- AI-based data analysis tools for identifying high-risk violations.
- Mobile applications
- Digital platforms for real-time environmental monitoring.
- Applicants must provide case studies or demonstrations of past projects where such technologies were successfully implemented.
- Ability to provide secure cloud-based solutions compliant with government cybersecurity regulations.

Failure to meet this criterion will result in the Applicant disqualification.

4.1.5 Health, Safety, and Environmental (HSE) Compliance

Applicants and/or Lead Member must demonstrate their commitment to HSE standards and regulatory compliance, including:

- Occupational Safety and Health Administration (OSHA) or equivalent safety certification programs.
- Incident management and environmental risk mitigation plans.
- Applicants must submit HSE compliance reports from previous projects.

Failure to meet this criterion will result in the Applicant disqualification.

4.1.6 Qualified Personnel and Organizational Capability

Applicants must demonstrate that they have qualified personnel and organizational capacity to effectively deliver the project. The following must be provided:

- A list of key personnel (inspectors, compliance officers, environmental engineers) and their qualifications, certifications, and experience.
- A detailed organizational structure showing reporting lines and resource allocation for the project.
- Evidence of a training and capacity-building program for inspectors, ensuring compliance with international best practices.

Technical evaluation will be based on the following:

Criteria	Weight
Experience in Inspection/Audit Projects	40%
Experience in Government & PPP projects	15%
Experience in Environmental Inspection	15%
Digitalization & Data-Driven Inspections	15%



Health, Safety, and Environmental (HSE) Compliance	10%
Qualified Personnel and Organizational Capability	5%

4.2 Financial Evaluation Criteria

4.2.1 Financial Capability

The financial capability of each Applicant and, in case of a Consortium, each of the Consortium Members, will be evaluated, on against the following criteria:

- In the case of an individual Applicant, a minimum net worth greater than SAR 20 million, as demonstrated in the most recent financial statements; or in the case of a Consortium: The Consortium Members shall have a minimum net worth greater than SAR 20 million, as demonstrated in the most recent financial statements.

Failure to meet this criterion will result in the Applicant disqualification.

- In the case of an individual Applicant, the Applicant shall have a debt-to-EBITDA ratio not exceeding 3.5x, as demonstrated in the most recent financial statements, or in the case of a Consortium: The Lead Member shall have a debt-to-EBITDA ratio not exceeding 3.5x.

4.2.2 Financial Strength

- The financial evaluation—carried out in conjunction with the submission requirements under Section 3.7 Financial Capability—aims to assess the financial strength of the Applicant, or in the case of a consortium, the collective financial capacity of its members, particularly those with shareholding in the consortium. The evaluation will focus on the Applicant's ability to secure funding for the successful implementation of the Project.
- The Applicant (or, in case of a consortium of companies, collectively the consortium) must have sufficient cash-flows to meet the expected financing requirements of the Project (including any contingencies). In case the equity requirements of the Project are expected to be funded by a parent company or an affiliate of the Applicant, it should be clearly highlighted. The respective parent company or affiliate will also be evaluated in such case.
- Applicants must submit financial data for the last five (5) fiscal years, supported by audited financial statements.
- In case of a consortium of companies, the financial strength of the consortium members having shareholding in the consortium will be assessed only.

Financial evaluation will be based on the following:

Criteria	Weight
Net worth for individual Applicant	50%
Net worth for Consortium Members, in case of Consortium	
debt-to-EBITDA ratio for individual Applicant	50%
debt-to-EBITDA ratio Lead Member, in case of Consortium	

NCEC reserves the right to disqualify any Applicant should any material concern arise regarding their financial standing (which is not captured by the financial tests outlined above) and which impacts Applicants ability to implement the project.



5 Subsequent Bid Process

Following NCEC's selection of qualified Applicants, an RFP will be issued to such qualified Bidders. The RFP will include, but not limited, the following information:

- Instructions to Bidders
- Technical, Legal and Financial Form Sheets
- Draft Project Agreements
- Form of Bid Bond
- Pre-bid Conference

Parties submitting replies to the RFP will be required to submit, inter alia, the following as part of their bid:

- copies of documents establishing a joint venture/partnership among the members of a qualified Consortium.
- confirmation that it accepts the form of the draft Project Agreements; and
- supporting financial information (e.g. intended terms and conditions and support letters from finance parties, if required).

Within the Instructions to Bidders section of the RFP, NCEC will outline in detail the documentation required to be submitted by Bidders.

As will be set out in more detail in the RFP, NCEC reserves the right to reject any or all bids or submissions in response to the RFP. Bidders will be responsible for costs incurred in preparing their bids.



6 Disqualification

NCEC reserves the right, in its absolute discretion, at any stage and without notice, to disqualify or reject an Applicant's SOQ for any reason including, inter alia, the following reasons:

- failure by an Applicant to comply with any of the requirements of this RFQ document, in the time, form and manner prescribed (including a failure to submit the SOQ by the Due Date).
- any effort by any Applicant (or their representatives, affiliates, contractors or any local agent) to bribe or influence MEWA, NCEC, NCP, the Government or any of their respective stakeholders, officers, representatives, employees or advisors (including the Advisers) during the process of qualification or in relation to decisions concerning the qualifications. Attempts to "influence" includes written or verbal correspondence, informal clarification discussions and the submission of additional documentation outside of the formal channels followed by NCEC.
- failure by an Applicant to disclose or provide any additional information as may be required by NCEC during the evaluation and qualification process, at the due date directed by NCEC on its additional information request.
- any activities by an Applicant that constitute a conflict of interest or may potentially give rise to a conflict of interest, in connection with the Project.
- bankruptcy or insolvency of an Applicant.
- any conviction (inside or outside of the Kingdom) for a civil or criminal offense at corporate or personnel level.
- determination by MEWA that the Applicant is prohibited from doing business with NCEC on grounds which may include but are not limited to public policy or national interest.
- pending or threatened legal proceedings with the Government or a related entity.
- failure to report any material change in information provided in the SOQ following submission thereof.
- past failure of the Applicant to comply with the terms of any bid, letter of intent or contract with NCEC or any Government entity, whether in an individual capacity or as part of a joint venture or partnership.
- cancellation or termination of any contract between the Applicant and any Government entity for default of the Applicant; and
- direct or indirect communications by any means between Applicants, which relate to the RFQ conditions, or which might facilitate price collusion or bidding collusion.



7 Intellectual Property and Confidentiality Undertakings

All information, documents and materials submitted by the Applicant in response to this Request for Qualification (RFQ), including any technical, financial, or commercial content (collectively, the "Submitted Materials"), shall remain the property of the Applicant and protected under applicable intellectual property laws and regulations in the Kingdom of Saudi Arabia.

In accordance to the Implementing Regulations of the Privatization Law (PSP Law), the Applicant grants to the National Center for Environmental Compliance (NCEC), and any parties authorized under applicable regulations, a non-exclusive, royalty-free, and irrevocable right to use, evaluate, and review the Submitted Materials solely for the purposes of this qualification process and any subsequent procurement process under the PSP framework. This right does not entail or imply any transfer of ownership of intellectual property rights to NCEC or any third party.

NCEC shall maintain the confidentiality of any proprietary or commercially sensitive information disclosed by the Applicant, and shall not disclose such information except:

- as required by the PSP Law, its Implementing Regulations, or any other applicable laws or regulations in the Kingdom.
- pursuant to a judicial, regulatory, or oversight authority request; or
- to its individuals and government entities directly involved in the evaluation process, provided such entities are bound by professional or contractual obligations of confidentiality.

Applicants are advised to clearly mark any portion of their submission they consider confidential or protected by intellectual property rights. However, Applicants acknowledge that marking content as "confidential" does not by itself create a legal obligation of confidentiality beyond what is stipulated under the applicable regulatory framework.

Finally, submission of SOQ does not confer any right or expectation of the award, nor shall it entitle the Applicant to any compensation for costs incurred in connection with the preparation or submission of its Qualification Documents, in accordance with the PSP Law.



Appendix A – Submission Letter

[Letterhead of Applicant/Lead Member]

THE CHIEF EXECUTIVE OFFICER
National Center for Environmental Compliance
2nd Floor, Ghurnata,
Riyadh 13242
Kingdom of Saudi Arabia

[Date]

We, the undersigned:

Last Name:

First Name:

Title: [Chairman/Vice Chairman/President/Vice President]

of [Name of company], acting as the legal representative of [Applicant]¹ (the "**Applicant**"), hereby certify, represent, warrant and agree, on behalf of [Applicant] that:

1. This Submission Letter, along with all documentation submitted herewith, forms our Statement of Qualification ("SOQ"), which is being submitted in response to the Request for Qualification ("RFQ") dated [date] for participation in the Environmental inspection services under public private partnership Project, issued by NCEC. All capitalized terms used herein have the same meaning as in the RFQ.
2. We certify that: (i) the information submitted as part of this SOQ is complete, accurate and true and does not omit any information which might make the information contained in the SOQ misleading in any material respect and (ii) we accept the documents, terms and conditions set out in the RFQ.
3. We fully understand the RFQ and acknowledge that NCEC is not obligated to accept our SOQ and may at any time reject our SOQ or cancel the qualification process in their sole discretion.
4. We fully release and discharge NCEC and personnel, completely and unconditionally from any responsibility or liability for the decisions that may be made with respect to our qualification and that NCEC and personnel shall not be liable for any such actions and shall be under no obligation to inform any Applicant of the grounds for them.
5. [We confirm that we are not aware of any situation constituting a conflict of interest (as set out at Paragraph 3.7 of the RFQ) or could potentially give rise to such a conflict of interest in connection with this Project.]

OR

[We have identified a conflict of interest of the sort as set out at paragraph 3.9 of the RFQ in connection with this Project and the nature and details of this conflict are set out below:

¹**Note to Applicants:** If the Applicant is a Consortium, each Consortium Member must be listed and execution of this letter by each Consortium Member is required.



insert details of the conflict, in accordance with paragraph 3.9 of the RFQ

6. NCEC and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in connection with this SOQ, and to seek clarification from our bankers and clients regarding any financial and technical aspects. This Letter will also serve as an authorization to any individual or authorized representative of any institution referred to in the supporting information, to provide such information deemed necessary and requested by you to verify statements and information provided in this SOQ or with regard to the resources, experience and competence of the Applicant.
7. The Applicant hereby declares and undertakes to fully comply with all requirements set forth in the Request for Qualifications (RfQ), including the timely submission of all required licenses and certificates. The Applicant affirms its adherence to ethical standards by refraining from collusion, conflicts of interest, bribery, misrepresentation, or any unlawful or unethical practices, and acknowledges the legal consequences of any violations. The Applicant further confirms that all costs related to the preparation and submission of its Qualification Documents shall be solely borne by the Applicant without any right to reimbursement. It also affirms its technical, financial, and operational capacity to implement the Project in coordination with the Ministry of Environment, Water and Agriculture (MEWA), the NCEC and other competent authorities, in accordance with the objectives of Article 3 of the Law. Finally, the Applicant commits to full compliance with all applicable laws and regulations, including restrictions on unauthorized communications and other tendering-related obligations.

In [Location], on this [Date]

Signature: _____



Appendix B – Corporate, Organizational Form Sheet and Legal Documents Checklist

[APPLICANT/CONSORTIUM MEMBER] SEEKING QUALIFICATION	
Name of [Applicant/Consortium Member]:	
Registered address (including country of registration):	
Commercial license / company registration number	
Principal Contact for correspondence:	Name / Address / Contact details
Principal shareholders (with %):	
Parent Company's registered address (including country of registration), telephone, email (if applicable):	
Saudi / Regional Company's registered address, telephone, email (if applicable):	
Year of Foundation/Formation (and number of years operating inspection sector if different):	
Year of Foundation/Formation of Parent Company (if applicable):	
Number of staff employed:	
Description of main business:	
Role in the consortium	

The Applicant, or each consortium member should provide the following legal documents:

- Commercial registration, or statutory licences
- Zakat or tax payment certificate if legally required
- A certificate from the General Organisation for Social Insurance (GOSI)
- A Certificate of meeting the required percentage of Saudization of jobs.
- A certificate of classification in the field of the business applied for, if the business is required to be classified.



Appendix C – Technical Experience and Capability Form Sheet

[APPLICANT/CONSORTIUM MEMBER] SEEKING QUALIFICATION

Name of [Applicant/Consortium Member]:

Experiences on Inspections/Audit

Project name	Client	Country	PPP/ semi/ government client	Year of completion	Number of inspections per year	Environment inspection yes/no	Sectors covered	media covered	Equivalent FTE

Applicants must submit this form duly filled and signed. For each project, a project reference letter duly stamped and signed including at least the project scope, duration, number of inspections conducted along with a client reference letter should be attached to the form.

Category	Years	Number of inspections
Environmental Inspection		

Applicants must include or present any proofs like: Certificate of Completion (CoC), the corresponding Evaluation Report as evidence of successful project delivery, any certifications or evidence from client.

Experiences on digital platform

Project name	Client	Country	Proven experience in developing, integrating, or operating digital inspection platforms	Demonstrate ability to integrate digital based or predictive analytics tools for monitoring and compliance	Demonstrate ability to implement secure and compliant cloud-based solutions	Platform's other key features

Applicants must attach to this form a case study or a demonstration of past or ongoing projects where such digital platforms are implemented to enable real-time data collection, automated risk assessment, and analytics-driven decision-making.



Experiences on use of Technology and Innovation

Project name	Client	Country	Proven experience in developing and/or integrating modern inspection technologies	Demonstrate experience in automated reporting and identification of high-risk violations	Develop and/or operate mobile applications for real-time monitoring	Other developed or operated technologies	key or
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Applicants must attach to this form a case study or a demonstration of past or ongoing projects where such technologies or innovations are implemented

Qualified Personnel and Organizational Capability

Project name	Client	Country	Key personnel qualifications and experience	Key Personnel main and most recent relevant certifications	Demonstrate Personnel training and capacity-building programs and frequency	Other Personnel Development programs to ensure compliance with regulations and best practices
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Applicants must attach to this form a copy of the Key Personnel CVs, certifications, letters from employers, training and capacity-building completion certificates. A detailed organisational structure and flow showing reporting lines and resource allocation should be also attached to this form.

Health, Safety, and Environmental (HSE) Compliance criteria

Project name	Client	Country	Demonstrate Applicant commitment to HSE	Demonstrate incident management	Demonstrate environmental risk mitigation plans
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standards and
regulations

Applicant must attach to this form HSE compliance reports from previous or ongoing projects along with a copy of Key Personnel H&S certifications.

Appendix D – Financial Capability Form Sheet

Applicant/Consortium Member Name:

Applicants must provide audited financial statements for each of the last three financial years as summarized in the Form Sheet below, and if a Consortium for each Consortium Member thereof.

Financial statements must include a consolidated balance sheet, consolidated income statement and where available, consolidated cash flow statement.

Where an Applicant has less than three years of operation, each Applicant must submit the aforementioned for the period of operation.

Parent Company/ Applicant/Consortium Member

	Financial Year	2022		Financial Year	2023		Financial Year	2024
	[Local currency]	SAR		[Local currency]	SAR		[Local currency]	SAR
Turnover								
Net Income before tax								
Net income after tax								
Debt-to-EBITDA ratio								
Total assets								
Debt payable within the next financial year								
Total long-term debt								
Total Liabilities								
Net assets/Shareholders Funds								
PRELIMINARY INTENTIONS								
Potential financing sources for the Project								



Appendix E – Form of Non-Disclosure Agreement

[Letterhead of Applicant/Consortium Member]

The Chief Executive Officer

National Center for Environmental Compliance 2nd Floor, Ghurnata,
Riyadh 13242
Kingdom of Saudi Arabia

[Date]

Non-Disclosure Agreement in respect of Environmental inspection services under public private partnership Project

Dear Sirs

We have expressed interest to National Center for Environmental Compliance (“NCEC”) in bidding for the right to operate environmental inspection in the Kingdom of Saudi Arabia.

We understand that NCEC has issued a Request for Qualification (“RFQ”) seeking Statements of Qualification (“SOQ”) from parties interested in being an operator or forming an operator consortium to participate in the Project.

Undertaking

In consideration of NCEC agreeing to make available to us the RFQ for the Project (and the RFP if we are shortlisted) and the undertakings contained in this Non-Disclosure Agreement, the sufficiency of which is hereby acknowledged, we undertake as follows:

1. We agree to keep all Confidential Information confidential and, save to the extent expressly provided hereunder, to not disclose Confidential Information to any other party, provided that we may disclose Confidential Information if required (and only to the extent required) by applicable law (in which case we shall use best efforts to minimize the nature of the disclosure and inform NCEC of our obligations to disclose any such information). We shall ensure that all Confidential Information is protected by security measures and is properly protected against theft, damage, loss and unauthorized access. We shall use any Confidential Information disclosed to us for the sole purpose of preparing our SOQ and RFQ.
2. We agree that any Confidential Information disclosed to us under this Non-Disclosure Agreement that by its nature is specific and shall not be deemed to be within the foregoing exceptions merely because they are embraced by general disclosures in the public domain or in our possession. In addition, any combination of features shall not be deemed to be within the foregoing exceptions merely because individual features are in the public domain or in our possession, but only if the combination itself and its principle of operation are in the public domain or in our possession.
3. We agree that we will not, without first obtaining NCEC's written consent, disclose any Confidential Information to any party nor make any commercial use thereof. We may disclose such Confidential Information to our affiliates, potential suppliers, subcontractors, advisors, financial institutions and consultants if and only to the extent such disclosure is necessary to enable us to prepare our SOQ or RFQ, provided we first obtain a commitment to maintain such Confidential Information in confidence from any such party on terms consistent with and at least as stringent as the terms of this Non-Disclosure Agreement.



4. We agree to limit internal disclosure of Confidential Information to those of our professional/ technical employees and/or executives who require it in order to prepare our SOQ or RFQ, but only to the extent such person is required to receive any Confidential Information and is bound by confidentiality terms consistent with and at least as stringent as the terms of this Non-Disclosure Agreement.
5. We agree to not copy Confidential Information unless authorized by NCEC in writing, and if not shortlisted, or if we elect not to submit an SOQ or submit a bid, upon request from NCEC, we agree to promptly return all documents provided to us and destroy all copies thereof in a manner satisfactory to NCEC, provided that we may store (and not destroy) Confidential Information if required (and only to the extent required) by applicable law (in which case we shall use best efforts to minimize the nature of our obligation to store and inform NCEC of our obligation to store any such information).
6. We agree that prior to making any publicity release or other announcement incorporating Confidential Information, we will first obtain written approval of NCEC for each release or announcement. Furthermore, we agree to not make general disclosures to others concerning the general nature of the Project.
7. We agree to indemnify NCEC for any losses, claims, demands, liabilities, and expenses of whatever nature arising out of a breach of the obligations under or in connection with this Non-Disclosure Agreement.
8. Except as otherwise agreed between us and NCEC, this Non-Disclosure Agreement shall remain in effect until the earlier of (i) the execution of the final Inspection Services Agreement (ISA) in connection with the Project, but only to the extent that such document contains confidentiality obligations at least as stringent as those contained herein and (ii) three years from the date of execution of this Non-Disclosure Agreement.
9. This undertaking sets out the full extent of our obligations of confidentiality owed to you in relation to the information the subject of this undertaking. No failure or delay in exercising any right, power or privilege hereunder will operate as a waiver thereof nor will any single or partial exercise of any right, power or privilege preclude any further exercise thereof or the exercise of any other right, power or privileges hereunder. The terms of this undertaking and our obligations hereunder may only be amended or modified by written agreement between us.
10. We shall not assign nor otherwise transfer any interest in this undertaking without NCEC's prior written consent. Any purported assignment without such consent shall be null and void.
11. This undertaking (including the agreement constituted by NCEC's acknowledgement of its terms) and any non-contractual obligations arising out of or in relation to it shall be governed by Saudi Arabia Law.
12. "Confidential Information" for the purposes of this Non-Disclosure Agreement means all business, commercial, economic, financial, operational, technical, administrative, marketing information disclosed to us hereunder, whether in written, oral, electronic, pictorial or any other form, and all information dates, know-how, formulae, specifications, standards, processes, designs, photographs, drawings, specifications, software programs, samples and any other material, attributable to or deriving from or in connection with the Project, but excluding:
 - (i) any information which at the time of disclosure was in the public domain.
 - (ii) after disclosure, is published or otherwise becomes part of the public domain, unless it is in the public domain as a direct or indirect result of a breach by us (or any other party that we are permitted to disclose to) of the obligations contained in this non-disclosure Agreement.
 - (iii) any information that we can prove to NCEC's satisfaction was in our possession at the time of disclosure and was not acquired, directly or indirectly, from NCEC or its shareholders or from a third party under an obligation of confidence; and



- (iv) any information that we can prove to NCEC's satisfaction was received by NCEC after the time of disclosure hereunder from a third party who did not require NCEC to hold it in confidence and who did not acquire it, directly or indirectly from NCEC or its shareholders or a third party under an obligation of confidence.

Accepted and Agreed:

Company: _____

By: _____

Title: _____

Date: _____



Appendix F – RFQ Form

1. Company information

Company Name	[Insert full legal name of the company]
Legal Status	[e.g., Limited Liability Company (LLC), Joint Stock Company, Partnership]
Head Office Address	[Insert full address, including city, state, and postal code]
Brief Description	[Provide a brief description of the company, including areas of business and key activities]
Website	[Insert company website URL]
Other Relevant Info	[Additional company details, if any]

2. Contact Person Details

Contact Person Name	[Insert full name of the contact person]
Position	[Insert job title/position of the contact person]
Mobile Number	[Insert mobile number with country code]
Email Address	[Insert professional email address]

3. Declaration

By submitting this form, we confirm that the information provided is accurate, complete, and true to the best of our knowledge. We understand that any false or misleading information may result in disqualification from the RFQ process.

Signature: _____

Name: _____

Date: _____



Submission Documents checklist

#	Document	Notes
1	Executive Summary	Refer to section 3.3
2	Submission Letter	As per Appendix A
3	Corporate, Organizational Form Sheet and Legal Documents	As per Appendix B
4	Technical Experience and Capability Form Sheet	As per Appendix C
5	Financial Capability Form Sheet	As per Appendix D
6	Form of Non-Disclosure Agreement	As per Appendix E
7	RFQ Form	As per Appendix F
8	Consortium Agreement	Required if applying as a consortium
9	Additional Capabilities (optional)	Any supporting material the applicant deems relevant